

# South Kesteven District Council

## Revenue Services

Council Offices, St. Peter's Hill  
 Grantham, Lincolnshire, NG31 6PZ  
 Tel: 01476 40 60 80  
 Email: ndr@southkesteven.gov.uk



# Application for Small Business Rate Relief

Please answer all the questions and sign the application before sending it back to us.

1a. Name(s) of the ratepayer(s) making this application:	1b. Account reference:

1c. Address for which rate relief is sought:	1d. Correspondence address if different:
Postcode	Postcode

1e. Contact details:	
Email address:	Telephone number:

2. For what period are you applying for relief:	
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3. You MUST list any other non-domestic properties that you occupy in England:
1.
2.
3.

### Declaration

I confirm that the properties entered in reply to questions 1b and 3, are the only properties occupied by me/us/the company in England and do so in the knowledge that a false declaration will render me/us liable to prosecution. I also confirm that I/we give the council permission to check the information if they wish to do so.

I also confirm that I/we will tell the council immediately and in writing of any change that could affect any entitlement to Small Business Rate Relief such as:

- moving into additional non-domestic premises anywhere in England.
- if the rateable value of any non-domestic premises I occupy in England changes.

This application must be signed by the ratepayer or a person authorised to sign on behalf of the ratepayer. This means
<ol style="list-style-type: none"> <li>1. a partnership - only a partner can sign the application.</li> <li>2. a trust - only a trustee can sign the application.</li> <li>3. a corporate body - only a director can sign the application.</li> <li>4. in any other case, a person duly authorised to sign on behalf of the ratepayer.</li> </ol>

Signature of ratepayer	Capacity of person signing	Date